

Coming Together in Faith

*A Special Convention of the
Episcopal Diocese of Pittsburgh
in The Episcopal Church*

December 12 and 13, 2008

*St. Paul's Episcopal Church
1066 Washington Rd.
Mt. Lebanon*



Pre-Convention Hearing

December 4, 2008

7:30 p.m.

*Calvary Episcopal Church,
Corner of Shady and Walnut
Shadyside/East Liberty*

Coming Together in Faith
Special Convention Agenda (Updated)
December 12, 2008 - December 13, 2008

All Events at St. Paul's Episcopal Church, Mt. Lebanon
1066 Washington Road, Mt. Lebanon, PA 15228

Friday
December 12

7:00 p.m. Evening Prayer
7:30 Reception: Meet the leaders and Guests (Open to All)

Saturday
December 13

8:00 a.m. Registration opens (with refreshments)
9:00 Morning Worship
9:15 Call to Order
Roll Call/ Declaration of Quorum
Election of Chair
Election of Secretary
Appointment of Parliamentarian
9:30 Motion to Seat Deputies of Parishes in Arrears on Assessments
Seating of Deputies from Late Entry Groups/Parishes
9:45 Adoption of Rules of Order
10:00 Acknowledgement of Guests
State of Diocese Report - Chair of Standing Committee
10:15 Vote on resolution 1
Nomination Committee Report, Additional Nominations, Election
10:30 Budget presentation and adoption
10:45 Vote on Resolution 2
District elections
11:00 Mid-Morning Break (with refreshments)
11:15 Election Report - additional balloting
11:30 Resolutions 3 & 4
12:00 Miscellaneous Reports/Presentations
"How to Raise \$16,000 for Your Parish in 2 Hours"
12:30 Adjournment, Refreshments, Vesting for Eucharist
1:00 Eucharist with Ordination
2:30 Final Reception

Special Convention Information

Pre-Convention Information Session: There will be a pre-convention information session on Thursday, December 4 at 7:30 p.m. at Calvary Episcopal Church in East Liberty, 315 Shady Avenue at Walnut Street, Pittsburgh. All deputies and clergy are encouraged to attend.

Convention Location: All events on Friday, Dec. 12 and Saturday, Dec. 13 will be held at St. Paul's, Mt. Lebanon, 1066 Washington Rd., Mt. Lebanon. (412-531-7153)

Banners: Congregations are encouraged and invited to bring their parish banners (and its stand) to the convention. If you don't have a parish banner, consider having your youth make one for you. The banners will be on display in the convention meeting room. Then you are invited to have a member of your parish carry the banner in the procession for the concluding Eucharist. To take part, check the box for banner participation on the participation form.

Choir: Choir members from all parishes are invited to participate in the choir for the Eucharist. Contact Choirmaster and Organist Doug Starr at St. Paul's for more information at email: dstarr@stpaulspgh.org or phone: 412-531-7153, ex. 16

Food: Deputies, clergy, and general participants are all welcome to register for the convention. There is a reception on Friday night following Evening Prayer. This is an opportunity for everyone to meet those providing leadership to the diocese in this time of transition and to meet the special invited guests. On Saturday, there will be coffee and continental breakfast items at registration, a mid morning break with food, and a reception following the Eucharist and ordination. We ask registrants to contribute \$10 towards food costs.

Hotel: The Crowne Plaza Pittsburgh South at 164 Fort Couch Rd has a block of rooms held for those attending convention at a special church rate of \$99 for a king or double queen room. The hotel is 2 miles from St. Paul's. We will have some form of shuttle for those staying at the hotel who do not have cars. The number for the hotel is (412) 833-5300 . Be sure to state that you are a part of the Episcopal Diocese of Pittsburgh and using the St. Paul's special rate and that the reservation must be done by the local hotel not the central reservations center. To get this special rate, reserve your room by December 1.

Displays: There will be a modest amount of space in the registration area for displays. Groups listed in the back of the diocesan directory issued in September, 2008, appear on The Episcopal Church web pages as a church-related group or organization, or who participated in Across the Aisle are welcome to request space. Contact Mary Lou Procacina of St. Paul's at 412-860-0870 or by email at leaping.frog@verizon.net for further details and to make your request.

Special Guests: The diocese has invited a number of special guests. Among those expected to attend are leaders of Province III, Bishop David Jones, several of the Bishops of surrounding dioceses, and leaders from ecumenical organizations and churches, and from seminaries in the Pittsburgh area.

Ordination: The closing Eucharist will include an ordination. Clergy are invited to vest and participate in the service. The color for stoles is red.

Childcare: St. Paul's is making available child care for infants and children up to age 7 at no cost on Saturday, December 13. It is available for both the convention and the concluding Eucharist. There is a place on the participation form to indicate your interest.

Accessibility: St. Paul's has an elevator system that serves all spaces used for the convention and worship.

Driving Directions to Calvary Episcopal, corner of Walnut and Shady in East Liberty:
From Route 8: West on Fifth (towards downtown) and then turning North (right) on Shady Ave.

From 376 (parkway East) Take the Swissvale exit and head towards Regent Square on Braddock. Turn left on Forbes and then turn right at the third light (Shady).

From Route 28, take the Highland Park Bridge exit towards Washington. Merge on to Butler. At first light, turn right and follow Route 8 (Blue Belt) south to Fifth Street. Turn Right (west) on Fifth. Turn right on Shady (2nd light).

Driving Directions to St. Paul's Mt. Lebanon, 1066 Washington Rd.:

St. Paul's is located two blocks south of the intersection of Cochran Rd (Rte. 19) and Washington Rd (Truck Rte. 19).

Those coming from the North can access Rte. 19 from 279. Truck 19 is accessed from the Liberty Bridge and Tunnels. For those coming from the East or South, Rte. 51 intersects with Rte. 88 (west/south). Take 88 to the V intersection where Castle Shannon goes west and Rte. 88 goes south. This is a very sharp intersection for those coming from the south on 88. Take the Castle Shannon fork (west/north). Turn left on Mount Lebanon Rd which intersects with Washington (19). Turn right (north) on Washington.

Parking: Parking will be available at St. Paul's and at the Christian Science Church 1/2 block away.

Episcopal Diocese of Pittsburgh 2009 Proposed Budget

	Budget 2009	Budget 2008	Comments
ASSESSMENT INCOME			
	\$428,468	\$1,529,954	Based on 2009 assessments for 20 parishes Add @\$100,000 if 28 parishes participate
OTHER INCOME			
Assessments Realized	\$364,198	\$1,357,022	1.9% shrinkage for unpaid, etc.
Endowment - Episcopacy	\$0	\$105,000	
Endowment - Diocesan Mission	\$0	\$35,000	
Community Service Fund - Diocesan Mission	\$0	\$100,000	
Miscellaneous	\$0	\$1,500	
United Way	\$0	\$6,000	
Communications Donations	\$5,000	\$15,000	
Widow's Corporation - Clergy Conference	\$0	\$10,000	
Deacon Formation	\$0	\$2,000	
Board of Trustees	\$0	\$485,000	
The Episcopal Church or other sources	\$145,000		
Other - Privately Raised Funds for Legal Issues	\$250,000		
			Legal Expense Fund - privately raised
Total Income	\$764,198	\$2,116,522	
EXPENSES			
Congregational Mission	\$168,474	\$319,802	
Transformatonal Networks	\$15,550	\$201,398	
Beyond the diocese	\$54,947	\$261,389	
Office of the Bishop	\$101,580	\$375,708	
Administration	\$174,023	\$458,028	
Legal Expenses	\$250,000	\$500,000	
Salary Adjustment Pool	\$0	\$0	
Total Expenses	\$764,573	\$2,116,525	
Balance of Revenues and Expenditures	(\$375)	(\$3)	

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CONGREGATIONAL MISSION						
Canon						
Salary	\$46,900	\$56,900			Part-time lay/ordained canon to the ordinary	
Overtime	\$0	\$22,000				
FICA/Pension	\$11,725	\$14,202				
Benefits and Allowances	\$9,849	\$24,766				
Total Canon Expenses	\$68,474	\$117,868				
Canon Secretary	\$0	\$47,001			See general office staff	
Diocesan Missions and Faithful Remnants	\$20,000	\$48,853				
New Churches	\$10,000	\$23,400			Support for groups forming in realigned parishes	
Congregational support and missions	\$70,000	\$82,680			Grants and subsidies	
TOTAL CONGREGATIONAL MISSION	\$168,474	\$319,802				
BEYOND THE DIOCESE						
National						
TEC Assessment	\$39,697	\$222,019			Half of current mission share	
General Convention Deputies	\$10,000	\$10,000			Do not have pool built up over several years	
Outside the Diocese Meetings	\$700	\$1,500			Province Synod meeting expenses for deputies	
International						
Lambeth .7% Resolution	\$2,549	\$12,300			.007 of assessment income	
Ecumenical & Other						
Province Dues	\$1,000	\$0				
PA Council of Churches	\$500	\$3,000				
Christian Associates	\$500	\$9,270			Reduced proportionately to size of diocese	
Other Ecumenical	\$0	\$3,500				
TOTAL BEYOND THE DIOCESE	\$54,947	\$261,589				

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TRANSFORMATIONAL NETWORKS					
Assistant Bishop	\$0	\$120,910			
Secretary to the Assistant Bishop	\$0	\$0			
Youth					
Happening	\$0	\$7,500			
Sheldon Calvary Camp	\$3,000	\$7,500			
Acolyte Festival	\$0	\$250			
Training					
Clergy Conference	\$2,500	\$11,310	Reduced proportionately to size of diocese		
Diocesan Mission Team Training	\$0	\$78			
Ministry Leadership Workshops	\$750	\$750	Training for total ministry and parish leadership		
Leadership Retreat	\$500	\$1,200	Diocesan governance not reduced in size		
Training on Misconduct Issues	\$500	\$500			
Ordinands Training Program	\$0	\$250			
Cathedral					
Diocesan Curate	\$0	\$23,000	Possible subsidy in congregational mission		
Network Support					
Deacon's Hospital Ministry	\$750	\$1,170			
Resource Center Acquisitions	\$750	\$2,340			
Commission on Aging	\$300	\$390			
Absalom Jones Celebration or other event	\$750	\$1,170			
Commission on Racism	\$750	\$1,950			
Other Networks	\$0	\$1,200			
Commission on Ministry	\$5,000	\$19,930	Reduced proportionately to size of diocese		
TOTAL TRANSFORMATIONAL NETWORKS		\$15,550		\$201,398	

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OFFICE OF THE BISHOP					
Bishop					
Salary	\$50,000	\$95,556			
Expenses, including housing, medical, car, pension	\$25,000	\$95,768			
Total Bishop Expense	\$75,000	\$191,324			Based on San Joaquin figures - Min 75% time, Max 100%
Secretary to the Bishop	\$0	\$64,586			
Director of Communications					
Salary	\$10,000	\$46,644			part-time staff
FICA/Pension	\$0	\$10,565			
Other		\$7,689			
Diocesan Convention	\$5,330	\$9,750			
Communications - Publications					
Diocesan Newsletter	\$5,000	\$39,000			Episcopal Life Co-op. Minimum 4 issues/yr.
Diocesan Directory	\$250	\$2,500			
Technical Support/Web Page Development	\$5,000	\$2,500			
Miscellaneous		\$400			
Communication Equipment	\$1,000	\$750			
TOTAL OFFICE OF THE BISHOP		\$101,580			
		\$375,708			

Episcopal Diocese of Pittsburgh 2009 Proposed Budget

OFFICE OF ADMINISTRATION					
Director of Administration					
Salary	\$45,000	\$81,600			
FICA/Pension	\$11,250	\$18,482			
Benefits and Allowances	\$8,625	\$13,125			
Total Administrator	\$64,875	\$113,207			
Bookkeeper					
Salary	\$0	\$32,428			
Overtime	\$0	\$500			
FICA/Pension	\$0	\$7,383			
Benefits and Allowances	\$0	\$5,457			
Total Bookkeeper	\$0	\$45,768			
Accountant	\$12,000	\$64,586			
Total Accountant	\$12,000	\$64,586			
Receptionist/Secretary					
Salary	\$23,880	\$23,880			
Overtime	\$0	\$350			
FICA/Pension	\$5,436	\$5,436			
Benefits and Allowances	\$5,297	\$5,297			
Total Receptionist/Secretary	\$34,613	\$34,963			
Archivist					
Salary	\$7,882	\$15,764			
FICA/Pension	\$1,786	\$3,571			
Benefits and Allowances	\$2,567	\$5,134			
Total for Archivist	\$12,235	\$24,469			
Support					
Archival off-Site Storage and supplies	\$1,500	\$2,250			
Background Checks	\$300	\$300			
Copier	\$3,000	\$8,000			
Liability, Workers, Bond	\$9,000	\$18,000			
Miscellaneous		\$1,285			
Office Furniture/Equipment	\$2,000	\$1,200			
Office Supplies	\$5,000	\$9,000			
Payroll Support Service and contract clerical support		\$1,950			

Sam Joquin is using contract accounting for \$12,000

Serves as pool secretary for office

part time or

Assume we will have to furnish office entirely

Episcopal Diocese of Pittsburgh 2009 Proposed Budget

Postage	\$4,000	\$9,000	
Rent for Offices	\$18,000	\$101,800	
Staff Development	\$500	\$250	
Technology -Equipment, Support & Training	\$4,000	\$12,000	
Telephones	\$3,000	\$10,000	Assumes DSL, calling card, cell phones
Total for Support	\$50,300	\$175,035	
TOTAL OFFICE OF ADMINISTRATION	\$174,023	\$458,028	
Legal Expenses	\$250,000	\$500,000	

RESOLUTION ONE
Waiver of Advance Notice Requirements

WHEREAS, the process of determining the number of vacancies and recruiting nominees was especially complicated in this rebuilding period; and

WHEREAS, the nominations have been available to members of this convention in time for them to make further nominations from the floor; and

WHEREAS, all resolutions have been published and distributed to deputies and clergy before the convention;

THEREFORE BE IT RESOLVED, that the convention believes that the spirit of the requirements for advance notice in the Standing Rules of Order have been met and waives the specific deadlines for nominations and resolutions found in those Rules for Order.

RESOLUTION TWO
District Reorganization

WHEREAS, Canon XVIII, *Section 1*, provides that “The Diocese shall be divided into such Districts, not less than six nor more than ten, as may be determined from time to time by action of the Convention;” and

WHEREAS, the Diocese is currently divided into eight Districts numbered 1, 2, 3, 4, 5, 7, 8, and 10, respectively; and

WHEREAS, District 1 is geographically contiguous to District 2, and District 10 is geographically contiguous to District 5; and

WHEREAS, the current situation indicates that the number of Districts should be reduced to better fit the size and configuration of the Diocese;

THEREFORE BE IT RESOLVED, that the number of Districts be reduced to six by merging Districts 1 and 2 into a reconfigured District 2 and by merging Districts 5 and 10 into a reconfigured District 5.

RESOLUTION THREE
Affirmation of Standing Committee Actions

RESOLVED, that the actions and appointments made following the October 4, 2008 Annual Convention by the Standing Committee of the Episcopal Diocese of Pittsburgh of the Episcopal Church, as the remaining ecclesiastical authority, were necessary and in order to move the diocese forward after the departure of many diocesan leaders. Therefore this convention affirms those actions and appointments.

RESOLUTION FOUR (corrected)
Constitutional Changes Null and Void

WHEREAS, the amendments to Articles I, XII, and XIII of the constitution of the Episcopal Diocese of Pittsburgh and to Canon XXVI of the diocese which were considered by the Annual Conventions of the Episcopal Diocese of Pittsburgh in 2003, 2004, 2007 and 2008 were in conflict with the Constitution and Canons of The Episcopal Church.

THEREFORE BE IT RESOLVED, that this convention affirms its understanding that Articles I, XII, and XIII and Canon XXVI remain as they were on November 1, 2003, and that all purported amendments and other actions to implement such amendments since that date are null and void and of no effect.

Coming Together in Faith

Nominations

Because there are an extraordinary number of vacancies to be filled at the Special Convention, the search for people willing to fill these spots is taking longer than usual. The nomination deadline is December 1, 2008.

Information on the nominees will be mailed to all deputies and clergy on December 3, 2008. If you wish to add a candidate, after circulation of the original list of nominees, this can be done by submission of an application to the nomination committee before December 11, 2008. These additional nominations require the signed support of at least 10 members of the convention. Any nominations submitted by December 11, 2008 shall appear on the ballot.

With the signed support of 10 members of the convention, additional nominations made be made on the day of the convention. These nominations will be announced by the Nominating Committee as part of their report.

The Nominating Committee consists of

The Rev. Bruce Robison, St. Andrew's Episcopal Church
The Rev. Leslie Reimer, Calvary Episcopal Church
Jon Delano, St. Paul's Episcopal Church

Forms for Nominations are online at www.episcopalpgh.org

PARTICIPATION INFORMATION

In order for us to plan for our upcoming Special Convention, we ask that you let us know how you will be participating during the day, as well as how we might meet your needs.

CHILDCARE: If you need childcare, please let us know how many children? _____ as well as their ages _____.

BANNER: Will you be bringing a banner to process at the Eucharist? ____ Yes ____ No

FOOD: We ask that you help us defray the cost of food and refreshments with a donation of \$10 per person. Please enclose with this form a check made payable to the Episcopal Diocese of Pittsburgh.

DISPLAY: Will you be bringing a display for a ministry or product? If so please contact Mary Lou Procacina at 412-860-0870 or by email at leaping.frog@verizon.net in order to coordinate the set-up at St Paul's.

NAMETAG INFORMATION: How would you like your name to read on your

nametag? _____

Parish _____

Are you a ____ lay deputy ____ clergy deputy ____ invited guest ____ observer?

CONTACT INFORMATION:

Address _____

Phone _____ e-mail: _____

SPECIAL NEEDS: Do you have any special needs about which we need to be aware? If so, please describe your needs briefly below.

PLEASE RETURN THIS FORM ON OR BEFORE DECEMBER 1, 2008 TO:
THE EPISCOPAL DIOCESE OF PITTSBURGH
989 MORGAN STREET
BRACKENRIDGE, PA 15014